

Katherine Mansfield Menton Fellowship Application Cover Sheet

This is an application cover sheet only: you need to attach a detailed application to this cover sheet.

Please refer to the **Fellowship guidelines (at the end of this sheet)** on what to include in your application.

Name	
Mobile Phone	
Email	
Address	
Preferred dates for residency in 2027	
Other funding	<i>If you have applied for or received any other funds for any project you would undertake during the course of the Fellowship, please tell us the funder and the purpose of the funding.</i>

Information in this application will be used to assist with the administration and assessment of the application and any grant. This information is restricted to the Arts Foundation of New Zealand and selection committee considering this application. Names of grant recipients and brief details about their projects may be included in Arts Foundation publications and may be released to the media or appear in publicity material. You are entitled to access the information and to amend it if required.

To the best of my knowledge the information provided in this application is correct.

Signed: _____ Date: _____

Katherine Mansfield Menton Fellowship 2026 Conditions of Fellowship Declaration

In the event you are awarded the Katherine Mansfield Menton Fellowship the following conditions will apply:

- Recipients of the Fellowship will be required to conduct themselves in an appropriate manner and to have the necessary qualities of self-reliance and resourcefulness to cope with an overseas residency. They will be expected to participate in any social activities to promote any supporters of the Fellowship. During their stay, they will be expected to liaise with contacts and maintain the goodwill of all those involved with the Fellowship, especially in Menton (for example cooperate with any reasonable requirements from the Menton City Council).
- Successful candidates will be required to ensure that there is a printed acknowledgement in any published work that results from the tenure of the Fellowship.
- The recipient will be expected to partake in all media interviews, publicity and promotion associated with the Katherine Mansfield Menton Fellowship. The recipient will also have an artist profile page at www.thearts.co.nz.
- Arrange accommodation and travel itinerary.
- Insure against sickness, accident and death occurring while overseas and to provide a receipt for the premium prior to departure.
- If asked, make one public appearance on behalf of the Fellowship. This may include participating in a Festival or other special event.

We would also be grateful if you:

- Would participate in social activities to promote any sponsor, partner or supporter of the Arts Foundation and/or the Fellowship and the Fellowship itself.
- Keep in touch with the Arts Foundation team and send appropriate content such as photographs, writing excerpts or content for social media and our website from time to time.

DECLARATION

I HEREBY CERTIFY that in the event of my selection, I will abide by the conditions governing the tenure of the Katherine Mansfield Menton Fellowship as set out above and will accept the directions of the Arts Foundation in all matters relating to the administration of the Fellowship.

Signed: _____

Date: _____

Katherine Mansfield Menton Fellowship Application Guidelines

Email your application to hello@thearts.co.nz with subject header “KMMF Application 2026” and include:

What to include in your application:

1. Cover sheet and Conditions of the Fellowship, signed
2. A covering letter
3. Details on how this residency will develop your career, provide a new direction or otherwise impact on your work.
 - a. A writing sample (no more than 20 pages)
 - b. A brief outline of the work to be undertaken in Menton
 - c. Your availability to be resident in Menton for a period of no less than three months during 2027
4. Resume/Literary CV listing published work, awards, etc and professional history.
5. Any other information you consider relevant.

Sending your application

Proposals can only be submitted by email to hello@thearts.co.nz

All files should be clearly named and in **one PDF**, if your email size exceeds 20MB, consider using Dropbox or other file deposit service.

When we let you know

- No more than two months after the closing date we notify all applicants of the results by email.
- If you are successful, the Arts Foundation will contact you about your funding agreement including payment schedule and reporting requirements.

When you get back from Menton

A project completion report (including what you were able to achieve as a writer and the experience you had) is required within 12 weeks of the project end date and you may be asked to participate in a public event where you make a presentation related to your Fellowship.